

## Micro-Grants: Frequently Asked Questions

Q: Does my organization need to have nonprofit status?

A: No. All community-based organizations are eligible.

Q: When are applications due?

A: Applications are accepted on a rolling basis throughout the year and reviewed at a quarterly meeting of the review committee. Please submit your application at least 3 weeks in advance of your project date.

Q: Who approves my application?

A: There is a small group of local business persons and volunteers that reviews and approves all funding requests.

Q: How often can I apply?

A: Applications are for one- time funding only.

Q: What are some examples of "project goals"?

A: The Project Goal section of the application should describe what your group would like to accomplish with this project. Examples include: Developing positive relationships between older adults and their community; Creating a beautiful space for young children in our neighborhood; Cleaning an area of our community beach that has been littered with garbage.

Q: How will I know if I've been approved?

A: The contact person for the application will be contacted via email.

Q: What happens if I don't spend the entire grant award?

A: We advise you to estimate your expenses as best as possible to minimize the left over funds. All funds must be spent on the project in the application, so if funds remain, contact us and we will direct you as to how to return them.

Q: Once I have completed the project, what else is needed?

A: We will need notification (email is fine) that the project is completed, photos, photo release form for all participants.